



Rossendale Leisure Trust Ltd has the following career opportunities:

Sport and Leisure Apprentice (18-month apprenticeship)

£4.30 per hour, rising after 12 months. 37 hours per week

JOB PURPOSE/ROLE SUMMARY

Candidates will be confident and self-motivated and be capable of interacting and communicating with customers and have a keen interest in all aspects of sports and leisure.

Candidates will be work towards the Leisure team member NVQ this will include -

- NPLQ Lifeguard qualification
- Gym Instructor NVQ level 2
- STA level 2 Swimming teaching qualification

MAIN CONTACTS

Customers, Members of the Public, Senior Managers and staff of the Trust, partner organisations, external agencies and suppliers, representatives of sporting organisations and community groups.

KEY RESPONSIBILITIES

1. To assist in the promotion, safe, efficient and effective delivery of the facility and the Trust's diverse range of sports, activity and leisure programmes, special events and related services.
2. To ensure all users follow correct policies and procedures in place with relation to the activity they are about to undertake.
3. Keep all participants motivated and interested in the activity in progress.
4. To pass and maintain all relevant qualifications.
5. To ensure the general tidiness and cleanliness of work areas, general facilities, the building and its external premises.
6. To maximise sales and sale opportunities by pro-active selling, to be familiar with other Trust establishments, contact details, opening times, facility programmes, special events etc.



7. To work with and support existing staff members in delivering a high quality customer experience.

SUMMARY OF MAIN DUTIES, RESPONSIBILITIES AND ACCOUNTABILITY:

ALL ROSSENDALE LEISURE TRUST EMPLOYEES

To comply with the Trust's 'Equal Opportunities Policy', in all areas of its business.

To observe, adhere to and act in accordance with all other Legal and Rossendale Leisure Trust Policies and Procedures.

To achieve the highest possible standards in Customer Care.

To develop strong and effective working relationships with other colleagues within the Trust, with particular emphasis on sharing resources and information and also with Partners of the Trust and external organisations

To support and promote all new initiatives and changing business practices that Rossendale Leisure Trust Ltd may implement from time to time, over the course of its operation and to assist with the development of innovative programming that will generate profit and growth and promote the image of the Trust.

MEASUREMENT: Objectives and targets will be agreed and formally reviewed on a regular basis.

CONFIDENTIALITY: All information concerning the company business, employees and customers must be treated with the strictest confidentiality at all times

Job Type: Apprenticeship

Salary: £4.30 per hour rising after 12 months

For further details please contact Mark Kay at mark.kay@rltrust.co.uk or on 01706 226850.

To apply please forward a copy of your current CV along with a covering letter, to mark.kay@rltrust.co.uk quoting reference SS002.

Rossendale Leisure Trust is actively pursuing equality of opportunity.



www.rltrust.co.uk

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